

**QUARTERLY MEETING OF THE BOARD OF MANAGERS  
OF SPECIAL IMPROVEMENT DISTRICT #2  
OF THE RIO GRANDE WATER CONSERVATION DISTRICT  
May 4, 2021, 9:00 a.m.  
By Zoom/Teleconference**

**Present:** Karla Shriver, President; Eric Hinton, Vice-President; Scot Schaefer, Secretary/Treasurer; Mark Deacon, BOM; Gerald Ziegler, BOM; Harold Stoeber, BOM; Michael Schaefer, BOM; and, Greg Higel, Ex-Officio.

**Staff and Consultants:** Pete Ampe, Hill & Robbins P.C.; Amber Pacheco, Program Manager; Rose Vanderpool, Program Assistant; Chris Ivers, Program Manager; Marisa Fricke, Program Manager; Linda Ramirez, Program Assistant; Clinton Phillips, Davis Engineering; Michael Carson, Database Administrator; and, April Mondragon, Administrative Assistant.

**Guests:** David Hofmann, Deb Sarason, Jamie Glen-Mitchell, David Colville.

**Meeting Called to Order**

President Shriver called the meeting to order at 9:05 a.m. A quorum was present, The Pledge of Allegiance was recited.

**Approval of the Agenda**

President Shriver added a discussion with Jamie Glen-Mitchell to the agenda after the Program Manager report. She asked for approval of the amended agenda. A motion was made by Scot Schaefer to approve the agenda as amended. The motion was seconded by Eric Hinton and unanimously approved.

**Approval of Minutes:**

President Shriver asked for approval of the following meeting minutes:

- January 21, 2021-Special Meeting
- January 21, 2021-Executive Session
- February 2, 2021-Annual Meeting
- February 2, 2021-Executive Session
- February 26, 2021-Special Meeting

A motion was made by Mark Deacon to approve the minutes as presented. The motion was seconded by Eric Hinton and unanimously approved.

**Public Comment**

President Shriver asked for public comment. There were none.

**Attorney's Report**

President Shriver asked for the Attorney's report. Pete Ampe reported the ARP had been approved and a few SWSP's were pending. Mr. Ampe highlighted working with Amber Pacheco and Clinton Phillips on water acquisitions and provided an update on the litigation in Subdistrict No. 1.

**Program Manager's Report**

President Shriver asked for the Program Manager's report.

- **Financial Report:** Amber Pacheco presented the quarterly financial report. She highlighted the Subdistrict expenses, payroll, and the total due to the Rio Grande Water Conservation District since formation. Ms. Pacheco reported tracking the expenses since formation of the Subdistrict, she highlighted all of the payments made to the district and the remaining balance due. She also presented the Profit and Loss Statement, Balance Sheet. She updated the Board on the amount paid to-date to Mike Saylor on ATM research.

A motion was made by Michael Schaefer to approve the financial report as presented. The motion was seconded by Harold Stoeber and unanimously approved.

- **Update on Annual Replacement Plan Operations:** Amber Pacheco described when the 2020 ARP ended and when the approved 2021 ARP began. Ms. Pacheco highlighted forbearance agreements are not guaranteed and how tough it is to find wet water. She encouraged the Board to begin looking for water sources for next year. She provided an update on the WaterSMART grant, potential transmountain water, and a potential real property purchase.

**Discussion with Jamie Glenn-Mitchell**

President Shriver asked for the discussion with Jamie Glen-Mitchell. Ms. Mitchell reported that the Board approved a Participation Contract to include a well she owns into the Subdistrict a few months ago with the condition she pay back fees for previous years. She said she was present to ask the Board to consider removing the 2018 fees she was being assessed. Ms. Mitchell reported she uses the well to water her lawn and reported getting a meter put on the well. Amber Pacheco provided the past fees. Further discussion was held on the importance of remaining consistent amongst Participation Contracts.

A motion was made by Mark Deacon to deny the request made by Jamie Glen-Mitchell and keep the fees the same as approved with the Participation Contract. The motion was seconded by Scot Schaefer and unanimously approved.

**Discussion and Possible Action on Fallow Parcel on the Centennial Ditch**

President Shriver asked for discussion and possible action on fallow parcel on the Centennial Ditch. President Shriver reported she was personally involved in this discussion item so she excused herself and turned the meeting over to Eric Hinton. Amber Pacheco presented the irrigated acreage and the historical consumptive use summary prepared by Clinton Phillips for the parcel under consideration. Ms. Pacheco reported Ms. Shriver had agreed to enter into a one-year fallow contract and provided the number of acres and amount of consumptive use per acre-foot. Discussion was held on the amount of water that would be recharged.

A motion was made by Scot Schaefer to approve the Karla Shriver Fallow Contract on the Centennial Ditch for approximately \$230 per acre-foot for a total of \$29,900 for the lease. The motion was seconded by Mark Deacon and unanimously approved.

President Shriver re-joined the meeting, Ms. Pacheco updated her on the discussions and motion. Further discussion was held on how the fallow field would be monitored.

**Discussion and Possible Action on Subdistrict No. 1 Counter-Offer for the Purchase of a Portion of Their Stored Water**

President Shriver asked for discussion and possible action on Subdistrict No. 1's counter-offer for the purchase of a portion of their stored water. Amber Pacheco presented the counter-offer received from Subdistrict No. 1. She reported Subdistrict 3 and 6 did not accept the counter-offer but countered with the original offer they had made. Ms. Pacheco highlighted the total amount that would be due to Subdistrict No. 1 on January 2, 2022, if they agreed to the counter-offer. Discussion was held on the amount of water the Subdistrict needs and water options available.

A motion was made by Eric Hinton to table the Subdistrict No. 1 counter-offer, with the exception of the date change, and leave the Subdistrict's offer as in until they can prioritize their water solutions. The motion was seconded by Scot Schaefer and unanimously approved.

**Discussion on Subdistrict Replacement Water Options and Next Steps**

President Shriver asked for discussion on Subdistrict replacement water option and next steps. President Shriver reported she would work with Amber Pacheco on outlining various water options prior to the next meeting. Ms. Pacheco highlighted programs some of the other Subdistricts are offering and how they may work for this Subdistrict. Discussion was held on other creative ways to conserve and sustain the aquifer.


**Next Meeting**

A special meeting was scheduled for May 26, 2021, at 4:00 p.m. The next quarterly meeting was scheduled for August 3, 2021, at 9:00 a.m.

**Adjournment**

A motion was made by Eric Hinton to adjourn the meeting. The motion was seconded by Mark Deacon and unanimously approved.

The meeting was adjourned at 10:42 a.m.

  
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President

  
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Secretary/Treasurer

12/01/2021