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**QUARTERLY MEETING OF THE BOARD OF MANAGERS
OF SPECIAL IMPROVEMENT DISTRICT #3
OF THE RIO GRANDE WATER CONSERVATION DISTRICT
September 9, 2021 at 8:00 a.m.
8805 Independence Way, Alamosa CO 81101
And By Zoom/Teleconference**

Present: LeRoy Salazar, President; Nathan Coombs, Vice-President/Secretary/Treasurer; Warren Crowther, Manager; Sam Vance, Manager; Ruben Sandoval, Manager; and, Doug Bagwell, Manager.

Absent: Dwight Martin, Ex-Officio Member.

Staff and Consultants: Pete Ampe, Hill & Robbins, P.C; Amber Pacheco, Program Manager; Rose Vanderpool, Program Assistant; Marisa Fricke, Program Manager; Wylie Keller, Water Resource Specialist; Clinton Phillips, Davis Engineering; Michael Carson, Database Administrator; and, April Mondragon, Administrative Assistant.

Guests: Deb Sarason, Monica McCafferty, and David Hofmann.

Meeting Called to Order

President Salazar called the meeting to order at 8:00 a.m. A quorum was present. The Pledge of Allegiance was recited. Warren Crowther led the opening prayer.

Approval of the Consent Agenda

President Salazar asked for approval of the consent agenda items:

- Agenda
- April 14, 2021-Special Meeting Minutes
- June 3, 2021-Quarterly Meeting Minutes
- June 3, 2021-Executive Session Minutes
- July 26, 2021-Special Meeting Minutes
- July 26, 2021-Executive Session Minutes

A motion was made by Nathan Coombs to approve the consent agenda as presented. The motion was seconded by Ruben Sandoval and unanimously approved.

Public Comment

President Salazar asked for public comment. There was none.

Attorney's Report

President Salazar asked for the attorney's report. Pete Ampe provided an update on the real property purchase contract and closing which had been finalized. He also highlighted the next steps.

Program Manager's Report

President Salazar asked for the Program Manager's report.

- **Financial Report:** Amber Pacheco presented the financial report. She highlighted the formation costs, the amount due to the district, changes in payroll, legal and engineering. Ms. Pacheco reported the District's Office Manager, Cheryl Anderson, had resigned and Ms. Pacheco is filling in the vacancy until a new person is hired. She also presented the Balance Sheet and highlighted the payment for the purchase of real property. Ms. Pacheco reported she is working with the auditors on how the purchase will be shown in the books.
- **Report on Water Replacement Operations and Costs:** Amber Pacheco highlighted the Rio Grande replacement sources and the amount of acre-feet the Subdistrict may have left over. She then provided the replacement sources on the Alamosa and highlighted the costs for forbearance agreements to-date as well as the amount paid in wet water releases. Ms. Pacheco provided the Conejos replacement sources and provided the amount of water in storage. She highlighted the releases already made and the projected amount of wet water releases remaining for the ARP Year.

Presentation of the Preliminary 2022 Budget

President Salazar asked for the presentation of the preliminary 2022 budget. Amber Pacheco presented the budget beginning with the beginning Fund Balance. She explained how there was

carry-over of funds from the prior year. She then highlighted the proposed 2021 revenue for collection in 2022. Ms. Pacheco highlighted the proposed expenditures and reimbursement to the General Fund. She also explained why the Subdistrict is required to be audited. Ms. Pacheco explained the CWCB grant that was recently awarded to the District for the Subdistricts to explore ATMs. She provided the number of wells in the Subdistrict, how many of them are considered active and provided an update on the five (5) year average groundwater withdrawals which are all part of the fee calculation process. Ms. Pacheco provided the projected rate needed to be assessed for sprinkler, flood and other well use to fund the total projected budget. She reminded the Board this was the projected budget which may change based on actual fee calculations. Ms. Pacheco also described the budget process.

Discussion and Possible Action on Providing Incentives to Subdistrict Members for Efficiency Improvements

President Salazar asked for discussion and possible action on providing incentives to Subdistrict members for efficiency improvements. Amber Pacheco highlighted the Master Irrigators Program and how to possibly provide incentives to those that participate in the program. Pete Ampe reported on a similar program offered by the Republican Water District. Doug Bagwell voiced his concerns with the costs associated and the impact to the budget when offering incentives. No decision was made to offer incentives.

Executive Session

President Salazar asked for a motion to enter into executive session to receive legal advice concerning the purchase of real property. A motion was made by Doug Bagwell to enter into executive session. The motion was seconded by Ruben Sandoval and unanimously approved.

Mr. Ampe stated the Board was entering into executive session pursuant to section 24-6-402(4)(a) to receive legal advice regarding a potential purchase of real property. The Board would take no formal action or position during the executive session.

Action on Executive Session Discussion

Pete Ampe stated the Board was in executive session and had voted to come out. Discussion was related to a potential property purchase and no formal action was taken during executive session.

Direction for Staff

President Salazar asked for direction for staff. Amber Pacheco reminded the Board of the offer the Subdistrict made to Subdistrict No. 1 to purchase 350 acre-feet of their stored water for \$250 per acre-foot.

A motion was made by Sam Vance to resubmit the original offer to Subdistrict No. 1 to be able to reuse the water anywhere. The motion was seconded by Doug Bagwell and unanimously approved.

New Business

President Salazar asked for new business. There was none.

Next Meeting

The next quarterly meeting was scheduled for December 2, 2021, at 8:00 a.m.

Adjournment

The meeting was adjourned at 10:15 a.m.


President


Vice-President/Secretary/Treasurer