

**SPECIAL MEETING OF THE BOARD OF MANAGERS  
OF SPECIAL IMPROVEMENT DISTRICT #5  
OF THE RIO GRANDE WATER CONSERVATION DISTRICT  
October 3, 2024 at 5:00 p.m.  
8805 Independence Way, Alamosa CO 81101  
And by Zoom/Teleconference**

**Present:** David Schmittel, President; George Whitten, Vice-President/Secretary/Treasurer; Dale Gerstberger, Manager; and Kit Caldon, Manager.

**Absent :** Corey Hill, Manager; and Doug Gunnels, Ex Officio Member.

**Staff and Consultants:** Pete Ampe, Hill & Robbins, P.C.; Chris Ivers, Program Manager; Rose Vanderpool, Program Assistant; Wylie Keller, Water Resource Specialist; Clinton Phillips, Davis Engineering; and April Mondragon, Administrative Assistant.

**Guests:** William Myers.

**Meeting Called to Order**

President Schmittel called the meeting to order at 5:16 p.m. A quorum was present for the meeting.

**Approval of the Agenda**

President Schmittel asked for changes, additions or a motion to approve the agenda. A motion was made by Kit Caldon to approve the agenda as presented. The motion was seconded by George Whitten and unanimously approved.

**Review CWCB Loan and 2025 Budget**

President Schmittel asked for review CWCB loan and 2025 budget. Chris Ivers presented a breakdown of Subdistricts current financial status. He highlighted the current CWCB loan total, the payment per year, and the projected loan total as well as payment amount should they decide to purchase three (3) additional quarters from North Star and augmentation well. He provided the amount available in the checking account and explained the timing and loan funding process. Mr. Ivers highlighted the interest rate on the current loan and what it would be on a second loan. He reported being well within the budget should the Board decide to utilize the loans. Mr. Ivers explained the need to have the Board of Directors approve the contract with Sheppard prior to moving forward.

**Review and Approve Bid Proposals**

President Schmittel asked for the review and approve bid proposals. Chris Ivers presented the bids. Clinton Phillips reported receiving five (5) bid proposals for the well portion of the project. He reminded the Board that the project was split into two (2) portions, project one (1) being the well drilling and project two (2) being construction of the pipeline and road to where the well would be located. Mr. Phillips presented the bid abstract for the well drilling and reported all of the companies would have the ability to make the bid requirements for the payment and performance. He went over the bids from lowest to highest and explained the option to use wire wrap screen or louvered well screen. Mr. Phillips reported a payment and performance bond would be required. George Whitten and Kit Caldon reported on the good experience the Subdistrict has had with Cooper Drilling and the confidence in them to complete the project properly. Discussion was held on how the depth of the well was decided. Mr. Ivers explained the need to have a professional geologist take samples during drilling in order to remain in the required aquifer layer. Pete Ampe explained it would be at the Boards discretion as to what bid to select, considering previous experience and the hard time line. Discussion was held on the difference in the mobilization costs between the two (2) lowest bids.

A motion was made by George Whitten to accept the bid from Cooper Drilling with the wire wrapped well screen and installation which is option A.

Discussion was held on the difference between wire wrapped screen vs louvered screen, Kit Caldon suggested the Board allow the driller to make the determination. The motion on the table failed to receive a second. Clinton Phillips explained the difference in the screens once again to Mr. Gerstberger.

A motion was made by George Whitten to accept the bid from Cooper Drilling with the direction for them to choose the option of screen. The motion was seconded by Kit Caldon, Dale Gerstberger abstained, the motion passed.

Clinton Phillips presented the bid abstract for the construction of the pipeline and road up to the well. He reported receiving five (5) bids, he went over the rankings of the bids from lowest to highest. Mr. Phillips described the additive alternates and how they affect the bid price/rankings. He reported all of the contractors have the ability and are capable of completing the projects within the required timeframe. Discussion was held on the additive alternates and which ones may or may not be necessary. Chris Ivers explained how often he would be visiting the well. Mr. Phillips reported on the intent to allow for staff to monitor the well remotely in the future.

A motion was made by Kit Caldon to accept the bid from Mountain Valley Services with all of the additive alternates for \$100,443.44. The motion was seconded by Dale Gerstberger and unanimously approved.

**Adjournment**

The meeting was adjourned at 6:09 p.m.

  
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President

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Vice-President/Secretary/Treasurer