

Job Opening: Program Manager Subdistrict No. 1
Rio Grande Water Conservation District (RGWCD)
Location: Alamosa, CO

The Rio Grande Water Conservation District (RGWCD) is seeking a highly qualified and motivated candidate for the position of Subdistrict No. 1 Program Manager. This is a pivotal role within the organization, responsible for managing water conservation programs and ensuring the sustainable use of water resources in the San Luis Valley.

Position Details:

Position Title: Program Manager

Location: 8805 Independence Way, Alamosa, CO 81101

Contact: Amber Pacheco, Deputy General Manager

Phone: (719) 589-6301

Email: amber@RGWCD.org

Start Date: Negotiable but preferred start date is end of year 2024

Compensation: \$75,000–\$80,000, negotiable based on experience and qualifications

Key Responsibilities:

- **Program Leadership:** Oversee and manage various programs within Subdistrict #1, ensuring compliance with legal and regulatory requirements, in collaboration with the District Engineer and General Counsel.
- **Stakeholder Coordination:** Facilitate strong working relationships with Subdistrict members, state and local Water Resource offices, and other water entities within the San Luis Valley.
- **Project Management:** Handle multiple projects simultaneously while adhering to strict timelines.
- **Technical Expertise:** Apply knowledge of water use, measurement, and distribution for both surface and underground water systems. Conduct detailed analysis of decreed water rights and manage water fee calculations.
- **Public Representation:** Act as the face of Subdistrict #1, providing regular updates, engaging in public speaking, and interacting with stakeholders to communicate Subdistrict plans effectively.
- **Strategic Planning:** Develop and implement strategic initiatives that align with the goals and objectives of Subdistrict #1, ensuring water conservation and sustainability.

Required Qualifications:

- **Education:** Higher-level education in engineering, accounting, or business management is preferred. Strong critical thinking skills are essential.

- **Skills and Experience:**
 - Proven ability to manage multiple projects under tight deadlines.
 - Strong communication skills with experience in working with diverse groups and stakeholders.
 - Intermediate proficiency in GIS programs (e.g., ARC-GIS), mapping, database analysis, and spreadsheets.
 - Familiarity with budgeting processes and basic agronomy will be necessary.
 - Knowledge of water rights, water augmentation plans, and the legal framework governing water use is highly desirable.
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Work Environment:

This is a full-time, managerial position requiring flexibility in hours, including evening meetings and occasional overnight travel. The Program Manager is expected to reside in or relocate to the San Luis Valley.

How to Apply:

Interested candidates should submit the following to Amber Pacheco at the address provided above:

1. **Cover Letter** outlining your interest in the position, key qualifications, and your commitment to becoming or remaining a full-time resident of the San Luis Valley.
2. **Resume** detailing your education, employment history (including job titles, duties, supervisors, and reasons for leaving), and any relevant skills or experiences.
3. **References** from at least three professional contacts familiar with your work history (non-family members).
4. **Additional Information** such as awards, certifications, or recognitions that highlight your suitability for the role.

Application Deadline: Applications must be received by 4:30 p.m. on November 12, 2024.

Inquiries: For more information, please contact Amber Pacheco at (719) 589-6301 or amber@RGWCD.org.

Important Notes:

- The RGWCD maintains a drug-free work environment. Although marijuana use is decriminalized in Colorado, it is prohibited during work hours.